



**Lewes District Council**  
[www.lewes.gov.uk](http://www.lewes.gov.uk)

**To all Members of the Audit and Standards Committee**

A meeting of the **Audit and Standards Committee** will be held in the **Telscombe Room, Southover House, Southover Road, Lewes** on **Monday, 2 December 2013** at **3:30pm** which you are requested to attend.

***Members of the Audit and Standards Committee and appointed substitute councillors are invited to attend a training session prior to the meeting at 2.45pm in the Telscombe Room, Southover House, entitled 'Audit Committees - Practical Guidance for Local Authorities (ii)', to be led by the Head of Audit and Performance.***

The venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired.

22 November 2013

Catherine Knight  
Corporate Head - Legal and Democratic  
Services

**Agenda**

- 1 Minutes**  
To approve the Minutes of the meeting held on 23 September 2013 (copy previously circulated)
- 2 Apologies for Absence/Declaration of Substitute Councillors**
- 3 Disclosure by councillors of personal interests in matters on the Agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct**
- 4 Items which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972**

**5 To deal with written questions from councillors pursuant to Council Procedure Rule 11.3 (page D8 of the Constitution)**

**6 Interim Report on the Council's Systems of Internal Control 2013/14**  
To receive the Report of the Head of Audit and Performance (Report No 196/13)

**Attached Documents:**

[Interim Report on the Council's Systems of Internal Control 2013/14](#)

**7 Internal Audit Benchmarking 2012/13**  
To receive the Report of the Head of Audit and Performance (Report No 197/13)

**Attached Documents:**

[Internal Audit Benchmarking 2012/13](#)

**8 Treasury Management**  
To consider the Report of the Director of Finance (Report No 198/13)

**Attached Documents:**

[Treasury Management - Report](#)

[Treasury Management - Appendix](#)

**9 Annual Audit Letter 2012/13**  
To consider the Report of BDO Accountants and Business Advisers (Report No 199/13)

**Attached Documents:**

[Annual Audit Letter 2012/13](#)

**10 Date of Next Meeting**  
**A meeting has been scheduled for Monday, 27 January 2013 at 3.30pm in the Telscombe Room, Southover House, Southover Road, Lewes**

For further information about items appearing on this Agenda, please contact Abi Blanshard at Southover House, Southover Road, Lewes, East Sussex, BN7 1AB. Telephone Lewes (01273) 484359.

**Distribution:**

Councillors I Eiloart (Chair), M P Chartier, S J Gauntlett, J V Harris, E C Merry, E E J Russell and C Sugarman

**Appointed Substitute Councillors:**

Councillors B Allen, P A Howson and S J Osborne

*(Members of the Committee who are unable to attend this meeting or find a substitute councillor to attend on their behalf should notify Abi Blanshard, Committee Officer at [abi.blanshard@lewes.gov.uk](mailto:abi.blanshard@lewes.gov.uk).*

*Substitutes should at first be sought from the appointed list above. Other councillors may substitute on the Audit and Standards Committee providing they are not a member of the Cabinet)*